

**NATAKI TALIBAH SCHOOLHOUSE
20755 GREENFIELD RD. SUITE 908
SOUTHFIELD, MI 48075
T: (248) 423-1300 F: (248) 423-1111**

Dear Applicant,

Thank you for your interest in Nataki Educational Services. Enclosed you will find an application for a position with Nataki Talibah Schoolhouse of Detroit. Please see that this application and all additional forms are mailed or faxed to the address below. We will contact you if your qualifications match the position you are seeking.

Thank you,

Carmen A. N'Namdi
Chief Educational Officer

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Position Applying For: _____

This application must be completed with all necessary and relevant information.

Below is a list of documentation that must be provided with this application.

1. Copies of any teaching certificates awarded in MI or in other states.
2. A letter of Interest in Nataki Talibah Schoolhouse of Detroit
3. Résumé
4. Three letters of recommendation that relate to your teaching career

SECTION 1: PERSONAL INFORMATION

CONTACT INFORMATION

Last Name:	First Name:	Middle Name:
Mailing Address:	City, State	Zip Code:
Work Phone:	Home or Cell Phone:	Preferred Email:

Please check **Yes** or **No** to the following questions

- Are you legally authorized to work in the United States? Yes No
- Have you ever been discharged or asked to resign from a position? Yes No
If yes, please attach a separate document detailing the circumstance.
- Have you ever been convicted of a felony? Yes No
If yes, please attach a separate document detailing the circumstance.
- Are you currently on probation? Yes No
- Have you previously worked for Nataki Talibah Schoolhouse? Yes No
If yes: Previous Occupation _____ Time Period: _____
- Did you ever have a teaching certificate revoked or suspended? Yes No
- Have you ever been accused in a child abuse or neglect report? Yes No

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SECTION 1: PERSONAL INFORMATION (cont.)

Please answer the following questions:

- What is your native/primary language? _____
- Please list any additional languages in which you are fluent? _____
- If you are affiliated with any educational organizations please indicate: _____

SECTION 2: EDUCATION

Bachelor's Degree Earned:

Degree:
College/University:
Major/Concentration:
Location:

Graduate Degree Earned:

Degree:
College/University:
Major/Concentration:
Location:

Additional Degrees Earned:

Degree:
College/University:
Major/Concentration:
Location:

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SECTION 2: EDUCATION (cont.)

Degrees in Progress:

Degree Anticipated:	College/University:
Year of Completion:	Major/Concentration:
# of Credits Completed:	Total # of Credits in Program:

SECTION THREE: TEACHING AND PROFESSIONAL EXPERIENCE

Currently how many cumulative years of full-time teaching experience do you have?
(Please note Nataki Talibah Schoolhouse does not consider Student teaching full-time teaching experience)

- Number of years in a public school classroom? _____
- Number of years in a private/parochial school? _____
- Cumulative time as a substitute teacher: _____

MOST RECENT SCHOOL BASED EXPERIENCE

School Type:	Position:
School Level:	Grade Taught:
Name of School:	Subjects Taught:
School District:	Years in this position:

TEACHING EXPERIENCE:

List your most current teaching experience first

Employer:	Location:	Position:	Start Date-End Date:	Reason for leaving:
1.				
2.				

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SECTION THREE: TEACHING AND PROFESSIONAL EXPERIENCE (cont.)

TEACHING CERTIFICATES (if applicable):

Title of Certificate	State	Year

OTHER WORK EXPERIENCE:

List your most current experience first

Employer:	Location:	Position:	Start Date-End Date:	Reason for leaving:
1.				
2.				
3.				

SECTION FOUR: REFERENCES

Please list three references all of which are related to your professional career:

Employer:	Address:
Company:	Phone:
	Email:

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SECTION FOUR: REFERENCES (cont.)

Employer:	Address:
Company:	Phone: Email:

Employer:	Address:
Company:	Phone: Email:

SECTION FIVE: ADDITIONAL INFORMATION

How did you learn about this position? NTSD Website Colleague Conference

Online Job Listing NTS Publication NTSD Publication Other: _____

Previous Compensation: _____